

St. Edward Finance Council Meeting Minutes

August 29, 2024

Attending: Father Robert, Tom Pethan, Tim Westphal, Pat Coonen, Liz Harp, Nicole Pietsch, Terry Woelfel

Lectio Divina

Meeting Minutes

1. May 23, 2024 meeting minutes were approved via email 6/11/24.

Finances

1. May 2024 financial reports were approved 7/26/24.
2. June 2024 financial reports were approved 8/7/24.
3. Reviewed July 2024 financial and investments reports. Nicole Pietsch motioned to approve July 2024 financial and investment reports under the condition that the typo in the cemetery account amount is corrected. Terry Woelfel seconded. Motion carried.

Old Business

1. Outdoor Learning Center (OLC) updates (planning/building)- Pat/Terry/Tom: Tomorrow Father will bless the OLC after morning mass, when the school children are present. All payments to Lowney's are accounted for. Some remaining funds will be available to purchase tables and chairs for the OLC. Next step: gather input from NE, School, B&G, etc., to decide what type of furniture to purchase for this space.

New Business

1. Review FC's guidance for program area usage of ERC Funds: Tom-
 - a. Review NE request for round tables: NE is asking for round four 60-inch round lightweight tables that will enable welcoming group discussions. Pat Coonen motioned to approve the purchase of 4 Lifetime 25402 Commercial Round Fold in Half Tables, 5 Feet, White Granite tables for a total cost of \$751.96 (\$187.99 each) to be purchased with NE ERC funds. Tim Westphal seconded. Motion carried.
 - b. Review NE request for annual parish subscription of Formed. Formed contains faith-related content for kids and adults. The cost is \$2,200 per year for the parish. The intent is for use by the parish and NE. FC is supportive of trying it out for one year, since Formed content can be actively used for NE programming. We will reevaluate next year. Nicole Pietsch motioned to purchase an annual subscription to Formed for St. Edward for \$2,200 to be purchased with NE ERC funds. Tim Westphal seconded. Motion carried.
2. Discuss assisting building and grounds in developing a budget for FC to review: Tim-
 - a. The replacement of 3 furnace units is moving forward, as well as one AC unit for \$44K total. Tim Westphal motioned to move \$5,000 that was budgeted for a new dumpster concrete pad to be shifted and used to purchase one new AC unit. Pat Coonen seconded. Motion carried.

- i. A subcommittee will put together a B&G budget for next year, covering a list of projects they want to complete in 2025 and estimated costs. Purchases above \$2,000 should be on the list.
3. Carpet Replacement & Bathroom remodeling in the school: Tim- Only one room requires asbestos removal, saving both time and roughly \$15K of expense. All the carpet has been purchased. The B&G group anticipates that in 2025 they can complete recarpeting in two classrooms and remodeling one set of bathrooms. They would like a decision by the start of 2025 in order for work to begin over summer break.

Finance Council Liaison assignments updates to the Finance Council Team

- a. School- Liz/Nicole:
 - a. School started yesterday. Enrollment is at 62 students; 10 are enrolled in school choice. We have a wait list for 3K, as we capped 3K at 16 kids. All positions are filled except aftercare. For now, the kindergarten teacher is going to take on aftercare.
 - b. We bought the 2nd grade reading program for Superkids. We are also getting a new writing program for 3-5th grade. Next year we are going to revise our math program and possibly religion.
- b. Home and School- Liz / Nicole:
 - a. The first home and school meeting will be September 17, where everything will get decided, including what this year's fundraisers will be, who is on the board, and what projects will be taken on. Bethany's term as chair of H&S has ended. The golf outing made just under \$22,000 this past May.
- c. Harvest Moon: Liz/ Nicole-
 - a. Harvest Moon is about 60 days away. The caterer is Mader's. We have 10 people on the committee. With the change of venue to St. Nick's, costs are expected to be similar or slightly lower. Starting to plan games, donations, and volunteers. Donations can be brought to the parish office.
- d. NE: Tom- Family Night is September 18.
- e. Worship: Pat- We are in need of servers and sacristans.
 - a. October 13th mass will be shifted from 8:45 to 3pm for the Jubilee mass so that other priests can attend. A meal will be held afterwards.
- f. Pastoral Council: Terry- Patrick Berg and Tim Pitsch have both stepped down as co-chairs. Darlene Hansen and Rae Ryan have stepped up as co-leads of pastoral council.
 - a. Shari and Jim have committed to leading the choir. The Collums will lead choir for the 175th anniversary mass.
 - b. Terry's term on the finance council has ended, and he will be stepping down.

Pastor's Report

1. A gravestone in the cemetery was broken during mowing. The family received a quote of \$10K to repair it. The parish will cover the damage using funds from the cemetery account.
2. Joint council meeting will be 9/26 at 6pm.

Closing prayer

Meeting adjourned

Approval Summary from 8/29/2024 Meeting

1. Approved July 2024 financial & investments reports.
2. Approved the purchase of 4 Lifetime 25402 Commercial Round Fold in Half Table, 5 Feet, White Granite tables for a total cost of \$751.96 (\$187.99 each) to be purchased with NE ERC funds.
3. Approved the purchase of a subscription to Formed for St. Edward for \$2,200 to be purchased with NE ERC funds.
4. Approved moving \$5,000 that was budgeted for a new dumpster concrete pad to be shifted and used to purchase one new AC unit.

Respectfully submitted by Liz Harp